



JIS COLLEGE OF ENGINEERING
AN AUTONOMOUS INSTITUTION

JIS College of Engineering

Ref. No.JISCE/IQAC/2024/04

Dated: 16.12.2024

NOTICE

The members of IQAC are hereby requested to kindly make it convenient to attend the the 3rd Calendar meeting under autonomous framework on **23rd December, 2024 from 3.00 pm** onwards.

Venue: Room No. 403.

Agenda:

- 1. AQAR 2023-24 Submission*
- 2. Review of R&D activities.*
- 3. Expert Feedback from NBA visit of BME, ECE, ECE and IT department*
- 4. NIRF ranking data submission for 2025.*
- 5. NBA preparation for CSE and ME Department.*

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Dr. Sandip Ghosh
Director IQAC
JIS College of Engineering, Kalyani
Contact No. : 7003772535/7278866095

Copy:

Principal
All members

JIS College of Engineering

(An Autonomous Institute)

Block 'A', Phase-III, Kalyani, Dist – Nadia, Pin – 741235

Minutes of the IQAC Meeting held on 23rd December 2024 from 3:00 p.m onwards

Date: 23/12/2024 **Venue:** Room No 403

Members Present:

1. Dr. Partha Sarkar, Principal, JISCE
2. Dr. Sandip Ghosh, Director - IQAC, JISCE
3. Dr. Biswarup Niyogi, Dean R&D, JISCE
4. Dr. Bikramjit Sarkar, Member IQAC
5. Dr. Moumita Pal, Member IQAC
6. Dr. Anal Ranjan Sengupta, Member IQAC
7. Dr. Suparna Dasgupta, Member IQAC
8. Dr. Sandip Bag, Member IQAC
9. Ms. Debodyuti Upadhaya, Member IQAC
10. Dr. Jit Chakraborty, Member IQAC
11. Dr. Soumoproto Saha, HOD IT, Invitee
12. Dr. Karabi Ganguly, Head BME, Invitee
13. Dr. Alok Kumar Srivastava, Head EE, Invitee
14. Dr. Uddipta Ghosh, Head CE, Invitee
15. Dr. Sitanath Biswas, Head CST, Invitee
16. Dr. Shyam Sundar Santra, Associate Dean R&D, JISCE
17. Dr. Indranath Sarkar, Invitee
18. Mr. Partha Ray, COE, Invitee
19. Mr. Debasish Shanki, Dy Registrar, Invitee
20. Mr. Suvendu Banerjee, System Admin, Invitee
21. Mr. Subhajit Basu Chowdhury, Associate Dean Student Affairs, Invitee
22. Dr. Anindya Guha, Head MBA, Invitee
23. Ms. Nabanita Sarkar, Head AGE, Invitee
24. Ms. Arpita Basu, Library, Invitee
25. Dr. Kanu Gopal Pilsima, Electro Steel Casting Ltd., Member from Industry.

Members Absent:

1. Mr. Harsh Kumar Shaw, Student representative
2. Mr. Raja Chowdhury, Alumni Representative
3. Mr. Rajendra Rout, GAPCON, Member from Industry

Proceedings of the Meeting:

With the permission of the chair Dr. Partha Sarkar, Principal JISCE, the discussion was initiated by Dr. Sandip Ghosh with the welcome notes to all new members of NAAC Committee for AY 2024-25. At the onset Dr. Ghosh presented the Action Taken Report on the basis of last meeting minutes, and the same was approved by Dr. Sarkar.

Following major topics have been discussed by IQAC in the meeting:

Agenda Item 1. AQAR 2023-24 Submission

Discussion: It was discussed that all Criteria Conveners and other members need to analyze previous NAAC SSR report as well as previous AQAR reports of 2021-22 and 2022-23 to identify the trend of continuous improvement in various aspects. Scorecard of previous NAAC visit was reviewed to check the criteria wise performance so far and new planning were discussed for continuing the improvements. Director IQAC requested all members to take special care in data collection and documentation in the perspective of NAAC 2027.

Resolution: Resolution was taken that all AQAR 2023-24 documentation will be completed by 15th January 2025 and will be uploaded to portal for submission after checking and validation by college administration.

Agenda Item 2. Review of R&D activities

Discussion: All R&D activities including Paper and Patent Publication by faculties, students were presented by Dean R&D and Associate Dean R&D. It was discussed that the research grant application needs to be improved. Faculty members need to input more time on student projects and effective conversion of good works to scopus indexed publication. Also SCI indexed publication needs improvements to reach the set goals.

Resolution: It was decided that department need to commit on submission of grant each semester and report the same in MIR on regular basis.

Agenda Item 3: Expert Feedback from NBA visit of BME, ECE, ECE and IT department

Discussion: HODs of BME, ECE, EE and IT department presented their respective expert feedback in terms of SWOC of departments.

Resolution: All departmental HODs were advised to conduct regular feedbacks on various parameters like curriculum, PEO, PSO, Course End feedback and Graduate feedback to track the departmental progress.

Agenda Item 4. NIRF ranking data submission for 2025.

Discussion: Various NIRF parameters and associated figures were discussed in the perspective of improvements.

Resolution: It was discussed that NIRF data for 2025 ranking application will be finalized within 6-1-25 and accordingly submission will be processed.

Agenda Item 5. NBA preparation for CSE and ME Department

Discussion: It was discussed that CSE department who has been preparing for NBA for last few months need to complete their SAR as soon as possible. For ME Department, NBA status is valid till June 2025. According to the rules ME department has to start preparation of NBA SAR and prequalifier for application in the portal.

Resolution: CSE and ME department will prepare their SAR for further checking and validation within next two months.

Meeting ended with a vote of thanks by Dr. Ghosh. to all the members.

Prepared by

A handwritten signature in blue ink that reads "Sandip Ghosh".

Dr. Sandip Ghosh
Director, IQAC
JIS College of Engineering

Approved By,

Dr. Partha Sarkar
Principal
JIS College of Engineering